|  |  |
| --- | --- |
| **Current Staffing Vacancies** | **Appendix 4** |

**Posts held pending review**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Commercial and Property** |  |  |
| Leisure Partnership Development Manager |  | Vacant since April 2021 and no immediate plans for recruitment. |
| Graduate Engineer | Phase 3 |  |
| Programme Manager | Phase 3 |  |
| Estates Surveyor | Phase 3 | Temp cover in place |
|  |  |  |
| **Communities** |  |  |
| Assistant Sports Development Officer (0.86 FTE) |  | A review of staffing across Sports Development is currently taking place. There are various temporary arrangements in place using different allocation grant funding. |
| Project Co-ordinator (Sports Development 0.4 FTE) |  |
| Wellbeing Development Officer |  |
|  |  |  |
| **Policy and Governance** |  |  |
| Shared Service Lead – Transformation and Partnerships |  | This post is remaining vacant for 2022/23. – check with Holly |

**Posts where the post-holder has been seconded:**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Customer and Digital** |  |  |
| Neighbourhood Operative - Hit Squad |  | Temp filled to cover substantive post holder |
| Waste Management Officer x 2 |  | Actively recruiting |

Notes:

FTE stands for Full Time Equivalent and is used for part-time posts to show a comparison against a full-time post.

**Other Vacancies**

| **Post Description** | **Shared Services** | **Notes** |
| --- | --- | --- |
| **Communities** |  |  |
| Sports and Active Health Development Officer |  |  |
| Housing Options Officer |  | Actively recruiting |
|  |  |  |
| **Customer and Digital** |  |  |
| **ICT** |  |  |
| Senior Business Systems Officer (LLPG and GIS) | Y |  |
|  |  |  |
| **Neighbourhoods** |  |  |
| Arborist |  | Funding used for external contracts |
| Neighbourhood Officer |  | Actively recruiting |
| Neighbourhood Operative |  | Actively recruiting |
| Neighbourhood Asset Coordinator |  | Actively recruiting |
| Waste Loader x 2 |  | Actively recruiting |
| Waste Driver |  | Actively recruiting |
|  |  |  |
| **Customer Services** |  |  |
| Team Leader – Revenues | Y | Actively recruiting |
|  |  |  |
| **Planning & Development** |  |  |
| Licensing Officer |  | Actively recruiting |
| Building Control Technical Support Officer |  |  |
| Strategic Housing Officer |  |  |
| Parks & Projects Technical Apprentice |  |  |
|  |  |  |
| **Policy & Governance** |  |  |
| Astley Attendant | Y |  |
| Corporate Admin Assistant | Y | Actively recruiting |
| Business Development Officer | Y |  |
| Health & Safety Officer | Y |  |
| Executive Assistant/FOI Coordinator | Y | Actively recruiting |
|  |  |  |